

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Head of Democratic Services, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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	<p>The London Borough of Havering on behalf of the London Libraries Consortium seeks approval to extend the Axiell Ltd contract for a period twelve months.</p> <p>The Chief operating Officer will be asked to approve the extension of the contact with Axiell Ltd, the current supplier of the Library Management System for a period twelve months, as agreed by the Board of the London Libraries Consortium of which Havering is a member.</p>	Chief Operating Officer	Not before December	All relevant business partners, members and officers will be consulted together with the London Library Consortium group members.	<p>Alexis Wainwright alexis.wainwright@havering.gov.uk</p>	Document To Follow
	<p>Implementation of Phase 4 expansion programme - Mead Primary School expansion</p> <p>The Cabinet Lead member will be asked to approve the Phase 4 expansion for Mead Primary School.</p>	Cabinet Member for Children & Learning	Not before December	Members, Children Services, Corporate Finance, Equalities & Diversity and Legal Services will all be consulted on this matter.	<p>Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk</p>	<p>Document To Follow</p> <p>77 implementation primary expansion phase 4 mead primary whether to proceed</p>

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						77 Appendix 1 - Mead Decision Maker guidance
	Mead Primary School. Expansion of Infants School (KS1) by One Form of Entry, expansion of Nursery and reclassification of Additional Resource Provision The Director of Children's Services will be asked to make an award of contract.	Director Children's Services	Not before December	All business partners will be consulted by email.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	Rainham Village Primary School - contract for school expansion. Further to the Cabinet decision in October, 2016, the Director of Children's Services will be asked to give authority to enter into a contract for the construction of a single storey extension of 3 classrooms for a 1FE expansion at Rainham Village Primary School.	Director Children's Services	Not before December	All relevant officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow

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This matter was not available to publish at the time of the June 2017 Forward Plan. It is published giving the full 28 days' notice period to members of the public.					
Construction of new nursery at Towers Infant School	Cabinet Member for Children & Learning	Not before December	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
Construction of two storey extension and infill classrooms to roof at Hylands Primary School	Cabinet Member for Children & Learning	Not before December	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
Two classroom extension and staffroom infill to Whybridge Infants School	Cabinet Member for Children & Learning	Not before December	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
James Oglethorpe School - Authority to award a negotiated contract for the	Director Children's Services	Not before December	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk	Document To Follow

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	construction of new nursery and further internal refurbishments to existing school to complete the expansion to two forms of entry. The Director of Children's Services will be asked to give authority to negotiate and award the contract for this project..				Tel: 01708 433600	
	Dame Tipping School - Proposed demolition and removal of two dilapidated classrooms and replacement in modular construction The Director of Children's Services will be asked to give authority to award the contract for this project.	Director Children's Services	Not before December	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
	Briar Road Tender Award Update The Leader of the Council will	Leader of the Council	Not before December		Mark Howard mark.howard@havering.gov.uk	Document To Follow

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	be asked to approve an update in the Briar Road Tender Award as appropriate.					
	White Hart Lane Development The Deputy Leader and Lead Member for Housing will be asked to give approval to enter into a formal contract for Works, for construction of new-build housing units on Council-owned land at White Hart Lane, Collier Row.	Cabinet Member for Housing	Not before December	Neighbours and members of the public generally have been consulted as part of the Planning process.	Mark Howard mark.howard@haverling.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders
	2017/2018 Beehive Court Award of Contract Phase 2 The Director of Neighbourhoods will be asked to award the contract for the 2017/18 Bee Hive Court Development following a full procurement exercise.	Director Neighbourhoods	Not before December	All relevant officers and members will be consulted. There will be a public consultation exercise with residents. Six residents will require to be temporarily decanted to facilitate the works.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@haverling.gov.uk	Document To Follow
	Extension of Existing Domestic and Commercial for Quality Heating Services Limited	Director Neighbourhoods	Not before December	All relevant officers, business partners and members will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@haverling.gov.uk	Document To Follow

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	<p>The Director of Neighbourhoods will be asked to approve existing contracts for a period of 11 months.</p> <p>The cost of the 11 month extension is £687,500 there is no impact on the existing budget, the extension is required as soon as possible due to a delay in the procurement of the new contracts.</p>					
	<p>Extension of Existing Domestic and Commercial for S&F Services Limited The Director will be asked to approve:</p> <ul style="list-style-type: none"> • (retrospectively) the extension of the contact with S&F Limited until 31 March 2018 as provided in the original contract and 	Director Neighbourhoods	Not before December	All relevant officers, business partners and members will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow

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	<ul style="list-style-type: none"> • an additional 11 months extension, on the original terms and conditions, to provide continuity of service until the new contracts start. <p>The extension is at current tendered rates; there is no cost premium to the extensions other than the existing contractual provision for annual RPI adjustments. This decision needs to be expedited to ensure continuity of provision.</p>					
	The award of a concession contract to a supplier to deliver a town centre Wi - Fi Network in Havering	Chief Executive	Not before December	Ward Members and relevant portfolio holder(s) Businesses		
	Proposed Land Purchase Option to be granted to Mercury Land Holdings	Leader of the Council	Not before December	Internal Stakeholders and Corporate Clearance Officers will be consulted.		Document To Follow

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	To approve the terms of a Land Purchase Option to be granted to Mercury Land Holdings					
	Mercury Land Holdings North Street (Hornchurch) Business Case The Leader of the Council will be asked to Approve the Mercury Land Holdings Business Case for 75 North Street , Hornchurch	Leader of the Council	Not before December	All relevant members and Officers will be consulted.	Chris Hilton Assistant Director of Development chris.hilton@havering.gov.uk	Document To Follow
	Bridge Close - Housing Zone Grant Agreement with the Greater London Authority The Leader will be asked to enter into an agreement to receive Housing Zone funding from the Greater London Authority to support the delivery of affordable housing at Bridge Close, Romford.	Leader of the Council	Not before December	All relevant members, officers and business partners will be consulted.	Neil Stubbings Director of Housing Services, Homes and Housing neil.stubbings@havering.gov.uk	Document To Follow
	Approval to extend the current	Director of Adult	Not before	All relevant Members,	Laura Osborn	Document To

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	Reablement contract The Director of Adult Services will be asked to approve the extension of the Integrated Reablement contract for one year beyond its current scheduled end in April 2018 and increased annual funding of the extended 2018/19 contract	Social Care and Health	January	officers and business partners will be consulted together with: North East London Foundation NHS Trust Barking, Havering and Redbridge University NHS Trust Community Service Integration / Localities Programme Board BHR Clinical Commissioning Group (Service User consultation was conducted prior to the contract procurement in November 2016)	laura.osborn@haverling.gov.uk	Follow
	Regeneration Programme - Governance and Overall Implications Cabinet will be asked to: <ul style="list-style-type: none"> • Approve the proposed governance structure aimed at ensuring that the Council's interests are protected. 	Cabinet	January	All relevant Members, Officers and Business Partners will be consulted.	Chris Hilton Assistant Director of Development chris.hilton@haverling.gov.uk	Document To Follow

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	<ul style="list-style-type: none"> Note the total impact on the MTFS of the Council's participation in three housing development joint ventures (Beam Park Rainham, Bridge Close, 12 HRA sites) and of Mercury Land Holdings, approval to which is sought separately in the individual Cabinet papers on each. 					
	Award of Contract for the Provision of Care and Support Services in Extra Schemes Cabinet Member for Adult Social Care will be asked to approve the award of contract.	Cabinet Member for Adult Social Services and Health	Not before December	All relevant members, Officers and Business Partners will be consulted.	Daren Mulley daren.mulley@havering.gov.uk	Document To Follow
	Selection and Appointment of a Joint Venture Partner to Deliver the London Borough of	Cabinet	January	All relevant officers of the Council will be consulted in meetings and via email.	Neil Stubbings Director of Housing Services, Homes and Housing	Document To Follow

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<p>Havering's Estate Regeneration Programme Cabinet will be asked to approve the selection and appointment of a Joint Venture Partner to deliver the London Borough of Havering's Estate Regeneration Programme.</p>			<p>There is and will be extensive public consultation both online and through local publications. There is a dedicated Community Engagement Team Manager, Keith Brown, keith.brown@havering.gov.uk</p>	<p>neil.stubbings@havering.gov.uk</p>	
<p>Social Cohesion Strategy 2017 - 2021 Cabinet will be asked to agree the Council's new Social Cohesion Strategy 2017 - 2021</p>	Cabinet	January	<p>All departments of the Council will be consulted. Should Cabinet agree this strategy, it will be subject to wider consultation within the Community.</p>	<p>Vernal Scott Corporate Diversity Advisor vernal.scott@havering.gov.uk</p>	Document To Follow
<p>Developing the Local Voluntary and Community Sector Cabinet will be asked to approve the allocation of the remaining Performance Reward Grant.</p>	Cabinet	January	<p>Finance, Legal, Equalities and Human Resources will all be consulted.</p>	<p>Jerry Haley Community Safety Officer (Strategies). jerry.haley@havering.gov.uk</p>	Document To Follow
<p>Medium Term Financial</p>	Cabinet	January	<p>All relevant Members,</p>	<p>Toyin Bamidele</p>	

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	Strategy and 18/19 Budget Update Cabinet will consider/approve the MTFS and 18/19 Budget Update.			Officers and Business Partners will be consulted.	Financial Strategy Manager Toyin.Bamidele@OneSource.co.uk Tel: 01708 431979	
	Private Sector Housing Enforcement Policy Cabinet will be asked to approve the Private Sector Housing Enforcement Policy to enable compliance and enforcement action necessary to meet the Councils statutory obligations.	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Louise Watkinson louise.watkinson@havering.gov.uk	Document To Follow
	Approval to enter into Approved Provider Grant Agreement (Local Authority) in relation to the Affordable Homes Programme 2016-2021 Cabinet will be asked to approve the decision to enter into a grant agreement with the GLA for the provision of grant funding for the 2016 –	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow

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	2021 programme to support the provision of affordable housing.					
	<p>The Local Letting Plan Cabinet will be asked to approve:</p> <ul style="list-style-type: none"> • Regeneration Local Lettings (Plan) Policy • Regeneration Decant Policy & Possession Procedures <p>As part of the ongoing regeneration programme.</p>	Cabinet	January	There will be public consultation with Relevant Members, officers and	Neil Stubbings neil.stubbings@havering.gov.uk	Document To Follow
	<p>Havering Brownfield Register Cabinet will be asked to approve the list of Brownfield sites to be published as part 1 of the Council's Brownfield Register.</p> <p>There is a statutory requirement for local authorities to have a Brownfield Register in place by</p>	Cabinet	January		Lauren Miller Development Planning Team Leader Lauren.Miller@Havering.gov.uk Tel: 01708 433 051	Document To Follow

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	31 December 2017. This should contain a list of Brownfield (previously developed) sites which are suitable for housing, to be published as part 1 of the register. It is optional for local authorities to also include a part 2 of the register, in which sites are listed which will be given permission in principle. It is not proposed to include any sites in part 2 of the register (at this stage).					
	The Housing Revenue Account (HRA) Budget for 2018/2019 and HRA Major Works Capital Programme 2018/19 - 2021/22 Cabinet will be asked to approve the Housing Revenue Account (HRA) budget, to agree rents and services charges to be charged to tenants and leaseholders for HRA assets and provided	Cabinet	February	All relevant Members, officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow

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	services, and to approve the HRA capital programme for 2018 to 2022, including the regeneration programme.					
	Romford Business Improvement District Proposal Cabinet will be asked to approve a proposal from the Romford Town Management Partnership (RTMP) to proceed to ballot regarding the creation of a Business Improvement District for Romford	Cabinet	February	Ward Members and relevant portfolio holder Businesses	Helen Payne Interim Business Development Manager Helen.Payne@havering.gov.uk Tel: 01708 433276	Document To Follow
	Financial Inclusion Strategy Cabinet will be asked to approve the Financial Inclusion Strategy to be implemented across the Borough.	Cabinet	February	Financial Inclusion Strategy working group will be consulted. This will include colleagues from Public Health, Adult Services, Community Safety, Homelessness, Benefits, Communications, Development, Commissioning and	Phillipa Brent-Isherwood Head of Business Performance philippa.brent-isherwood@havering.gov.uk	Document To Follow

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				Customer Services. All relevant Council Officers, Members and Business partners will also be consulted.		
	The Council's Final 2018/19 Budget, Medium Term Financial Strategy and Council Tax Proposal Cabinet will be asked to agree the: <ul style="list-style-type: none"> • Council's Medium Term Financial Strategy • General Fund Budget • Capital Programme • Treasury Management Strategy 	Cabinet	February	Members of the public will be consulted together with all relevant members, officers and business partners.	Toyin Bamidele Financial Strategy Manager Toyin.Bamidele@OneSource.co.uk Tel: 01708 431979	Document To Follow
	Determination of Admission Arrangements for Community and Voluntary Controlled Schools for the School Year 2019/20. Cabinet will be asked to approve the following:	Leader of the Council	Not before February	All members of the public in the Borough will be consulted. Consultation documents will be disseminated by schools, and general media. All relevant members,	Trevor Cook trevor.cook@haverling.gov.uk	Document To Follow

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	<ol style="list-style-type: none"> 1. Admission Arrangements for Community and Voluntary Controlled Infant, Junior and Primary Schools in Havering for 2019/20 and the co-ordinated arrangements for applying to community, voluntary controlled, voluntary aided and foundation schools and academies. 2. Admission Arrangements for Community Secondary Schools in Havering for 2019/20 and the co-ordinated arrangements for applying to community, voluntary aided and foundation schools and academies. 			officers and business partners will be consulted.		

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	3. Pan London Co-ordinated Admissions System - Reception Year, Year 3 admissions to Junior Schools, Year 7 - London Borough of Havering - Protocol for co-ordination of admissions for the Academic Year 2019/20.					
	Children's Direct Payment Policy and Personal Budget Policy Cabinet will be asked to approve the Children's Direct Payments and Personal Budget Policy.	Cabinet	March	Internal consultees	Priti Gabberia priti.gabberia@haverling.gov.uk	Document To Follow